



JOB ANNOUNCEMENT BERING SEA ECCOTECH (BSE)

Bering Sea Eccotech a subsidiary of Tanadgusix Corporation (TDX), an Alaska Native Corporation for the Aleuts of St. Paul Island, pending Primary Training Range (PTR) Contract Award, is currently recruiting for the following positions:

Title: Site Manager

Locations:

- Dare County B&G Range, NC
- Poinsett B&G Range, SC
- Poinsett EC Range, SC
- Grand Bay B&G Range, GA
- Avon Park B&G Range, FL
- Holloman B&G Range, NM
- Saylor Creek B&G Range, ID
- Belle Fourche EC Range, WY
- Snyder EC Range, TX

Status: Full Time

Job specifications are intended to present a descriptive list of the range of duties performed by employees. Specifications are not intended to reflect all duties performed within the job.

For Bombing and Gunnery Range Sites

- Site management of a DoD aircraft training range within the last 5 years
- Range Control Officer expertise
- Proficient in the use of MS Office software
- Secret Clearance

For Electronic Warfare Range / Warfare Sites

- Site management of a DoD aircraft training range within the last 5 years
- Dept of Labor Electronic Technician Level II or AF 5-level equivalent experience
- Proficient in the use of MS Office software
- Secret Clearance

Minimum Education/Experience Level

- Minimum Undergraduate Degree required, Master's Degree Highly Desired
- Five (5) years of verifiable leadership experience
- Aircrew, GCI Controller, ATC Controller Experience required
- F-15 / (F-16) or GCI Experience Highly Desired.

Position Description

The Site Manager is the primary on-site representative responsible for oversight of the contract operations and maintenance services of Air Combat Training Systems installed at each particular location. This position requires either a DCID SECRET Clearance or the ability to obtain said clearance. Prior aircrew experience highly desired. Formal training as RTO is highly desired (must know and understand ground-to-air threats parameters, procedures and be able to provide guidance to threat operators), must meet AFI 13-212. Training for operation and maintenance for system specific requirements will be provided. The duties and requirements of this position include but are not limited to the following:

Bering Sea Eccotech—Technical Services Division

606B Thimble Shoals Blvd. Suite B2 / Newport News, VA 23606 Ph: (757)223-1446 Fax: (757)223-4141

www.bseak.com

Primary Responsibilities

- Accomplish all supervisory duties for all other Technical Services Division employees at this site to include but not limited personnel appraisals and approving leave. Validate all time sheets and travel requests prior to submittal.
- Interface with Government representatives for all site specific contract issues, including scheduling, planning, and project coordination. Attend scheduling meetings and conferences, and maintain direct coordination with the on-site QAE/COR.
- Manage available resources (human and material) to ensure timely and efficient accomplishment of quality operations, maintenance, and training services.
- Ensure conformance to all Quality Management System Requirements, including plans, policies, procedures, and work instructions. Demonstrate commitment to quality policy and objectives, process orientation, continuous improvement, and customer focus.
- Implement, effectively manage, and enforce safety practices, and ensure adherence to all government directives pertaining to fire prevention and safety responsibilities.
- Ensure compliance with on-site security requirements, and monitor COMSEC accounts/material.
- Assist with development of site daily, weekly, and monthly schedules.
- Ensure personnel and material resources are available and/or dispatched with the technical data and support items needed to meet operations, maintenance, and training requirements.
- Perform RTO duties as required
- Ensure required reports and documentation are available and properly maintained.
- Ensure work areas are maintained in a neat, clean, orderly, presentable, and safe condition.
- Ensure effective and timely equipment corrosion prevention and control actions are taken.
- Plan and schedule training; ensure the validity of qualification and certification.
- Ensure operations, maintenance, and training services are accomplished, controlled and reported in a timely manner. Ensure RAMPOD requirements are complied with.
- Ensure effective availability, use, control, accountability, and maintenance of GFE and CFE tools, equipment (including vehicles), supplies, and TMDE management and calibration. Manage applicable supply accounts (e.g., inventory management, cataloging, and property utilization).
- Ensure debriefing forms are received from each squadron and analyzed.
- Ensure applicable base level access/entry authorizations/passes are valid and current. The Program Manager and Security Manager will monitor security clearances and investigations.

Reports To: Division Director

Citizenship and Security Clearance Requirements: US Citizen/ Secret Clearance Required

To Apply: Visit the BSE Website at the following link to download an application.

<http://www.bseak.com/employment.html>

Please email your application and resume to HR@bseak.com or fax to 907-278-2316.

Please indicate the position you are applying for and location in your email.

Additional Contact Information: (757) 223-1446 – Fax (757) 223-4141

Bering Sea Eccotech, Inc. is an Equal Employment Opportunity Employer with an Alaska Native Hiring Preference (PL93-638). We do not discriminate based on marital status, sex, race, color, religion, national origin, age, disability, or veteran status.